**FY 2017**

**EMERGENCY SOLUTIONS GRANT**

**Scoring Sheet**

**Applicant:**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** |  | **Threshold Requirements** | **Checkmark** |
| **1** |  | Did applicant attach Bylaws and/or Constitution? | [ ]  |
| **2** |  | Did applicant attach Articles of Incorporation? | [ ]  |
| **3** |  | Did applicant attach Organizational Chart of Agency Board & Staff? | [ ]  |
| **4** |  | Did applicant attach Local Government Certification/Support Letter? | [ ]  |
| **5** |  | Did applicant attach Purchase or Lease Agreement for Building? | [ ]  |
| **6** |  | Did applicant attach Evidence of Financial Accountability? | [ ]  |
| **7** |  | Did applicant attach Policy and Procedures Manual? | [ ]  |
| **8** |  | Did applicant attach Documentation of 501(c) 3 Status from U.S. I.R.S. and Mississippi Secretary of State Non-profit in Good Standing? | [ ]  |
| **9** |  | Is agency an active member of a CoC? (Aligning goals with CoC priorities, participating in coordinated entry, HMIS or comparable database, PIT, and CoC committee work.) | [ ]  |

**Date Scoring Completed:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature**

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**Scoring Sheet**

**Applicant:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Rating Factors** | **Sub- Factors** | **Scoring Description** | **Max Score** | **Actual Score** |
| **1** |  | **Capacity & Experience** | **20** |  |
|  | 1 | Non-Profit & Staff Experience with Grant Administration | 10 |     |
| 2 | Program Sustainability Outlook | 10 |     |
| **2** |  | **Need/Extent of the Problem** | **20** |  |
|  | 1 | Consolidated Plan Consistency/ Priority  | 10 |  |
| 2 | Meeting the Community Need  | 10 |  |
|  | High Priority (1 activity @ 8 pts.)  | 8 |     |
|  | Medium Priority (2 activities @ 4 pts. ea.)  | 8 |     |
|  | Low Priority (2 activities @ 2 pts. ea.) | 4 |     |
| **3** |  | **Collaboration** | **20** |  |
|  | 1 | Collaborations and Partnerships | 15 |     |
| 2 | Outreach and Referrals | 5 |     |
| **4** |  | **Program Evaluation, Performance & Monitoring** | **20** |  |
|  | 1 | Measureable Accomplishments | 5 |     |
| 2 | Standardized Client Intake and Eligibility Process | 5 |     |
| 3 | Standardized Methods and Tools to Evaluate Progress | 5 |     |
| 4 | Monitoring Results and Timeliness | 5 |     |
| **5** |  | **Financial** | **10** |  |
|  | 1 | Clear and Efficient Budget | 5 |     |
| 2 | Leveraging Sources (Private, Federal, State, Local, In-Kind, etc.) | 5 |     |
| **6** |  | **Grant Submittal** | **10** |  |
|  | 1 | Clear Application | 5 |     |
| 2 | Application Completeness | 5 |     |
| **Sub-Total Score** |  |  |     |
| **Must Score 75% to be funded.** |  | **100** |  |