



SMART SOLUTION BULLETIN #21

November 13, 2018

TO: SMART SOLUTION PARTICIPATING LENDERS

FROM: Betty Temple-Putnam, Sr. Vice President of Single-Family Programs

RE: **ServiSolutions Revised Request for Funding Checklist & MS Document Delivery Process**

This bulletin serves to notify participating Smart Solution (SS) Lenders, effective **November 19, 2018** MHC Smart Solution Lenders will begin using the new Request for Funding Checklist (attached) when uploading the ServiSolutions (AHFA) Request for Funding Loan Purchase Packages **and** loan purchase suspense items directly through the ServiSolutions loan portal. Also attached is the ServiSolutions Document Delivery Processes.

Lenders will not only upload the Request for Funding Checklist documents to ServiSolutions but MHC will still require the SS lenders to upload the SS ServiSolutions Package documents to MHC's online system as you're currently doing for MHC so we have access to the complete loan package documentation. MHC will not need the conditions sent to us.

Two WebEx Lender Online training seminars have been scheduled for your convenience to provide instructions on the ServiSolutions loan portal system for the Lender selected Admin Users. The first session is scheduled for Monday, Nov. 19th at 2 p.m. and the second session is scheduled for Tuesday, Nov. 20th at 10 a.m. MHC will forward the WebEx Invitation to. ***You must register for the online event.***